

**Lamar University – M.Ed. in Educational Technology Leadership**

## Field-based Activities Monthly Report: Log

**Instructions:** Enter the total number of internship hours that you had worked at the start of the month in the upper right cell. Remember that you must log a **minimum of 100 hours** of field-based experience. For each month, enter a brief description of your internship activities for that week in the top row. Enter the ISTE Technology Facilitation standard(s) and Indicator in the second row. Use the third row for each week to report meetings and communications that you had with your site mentor. (Meetings with parents, administrators and/or coworkers that are related to your project work should be noted in the activities row for the week.) Enter the hours you worked for each week at the end of the row. Total the month’s hours, then enter the total number of internship hours that you have worked as of the end of the month. There needs to be a minimum of 33 Campus- or District Supervised Activities that encompasses the 33 ISTE Technology Performance Indicators and eight Technology Facilitation Standards.

61

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| **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total Internship hours at the start of the month:** | | |  |
| **Week** | **Functions** | **Description** | **Hrs** |
| **1** | **Week’s Activities** | **Support my team member with technology specific applications, model the use of web 2.0 tools to support instruction, lead small group of teachers through lesson planning use web based tools,** | 15 |
| **Standard/Indicator** | TF-II.B , TF-II.C, TF-II.F, TF-III.C, TF-IV.B, TF-VII.B |
| **Communication with Site Mentor** |  |
| **2** | **Week’s Activities** | **Using data to plan lessons with the Geometry team, collaborated with teachers serving on the CBLT to help get questions answered for the department,**  6 |  |
| **Standard/Indicator** | TF-IV.B, TF-VIII.D |
| **Communication with Site Mentor** |  |
| **3** | **Week’s Activities** | **Work on professional development for technology, using web 2.0 tools to support instruction for teachers in my department including students with language and cultural barriers,** | 12 |
| **Standard/Indicator** | TF- I.A, TF-II.E, TF-III.D, TF-VI.C |
| **Communication with Site Mentor** |  |
| **4** | **Week’s Activities** | **Continuing research on technology integration including things to use in and out of the classroom, researching ways to help students struggling in mathematics, using research to reflect on my own teaching practices,** | 14 |
| **Standard/Indicator** | TF-II.D, TF-III.B, TF-V.B, TF-VI.B |
| **Communication with Site Mentor** |  |
| **5** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** | 47 |
| **Hours worked this month:**  108 | | |  |
| **Total Internship hours to date including this month:** | | |  |